SERVICES PROVIDED:

Marion County Drug Treatment Program provides services to individuals who present with symptoms of chemical dependency and have DHS related cases. ITRS provides a recovery environment and skills for the family as they address their alcohol and drug addiction and make decisions regarding their children.

- Assessment & Recommendations
- Individual & Group Counseling
- Family Sessions and Family Groups
- Parenting Classes
- Treatment Planning
- Case Management
- Mentor Services
- Referrals to community resources
- Court Advocacy

ROLE OF PRACTICUM STUDENT:

Participate in the county orientation. Students will need to clear a criminal background check (all legal problems need to have been resolved). Must hold or be actively involved in a program, which will result in obtaining a CADC, Associates, Bachelor or related degree. Practicum student will perform duties under the supervision of a certified alcohol and drug counselor.

REQUIREMENTS FOR PRACTICUM/INTERN STUDENTS:

- Observe, assist, and co-facilitate in screenings, orientation, assessment and individual and group counseling of clients.
- Obtain and process paperwork for client UAs for drug testing following all safety requirements.
- Assist with treatment planning and discharging planning.
- Prepare clinical documentation as assigned.
- Case management of a client under the supervision of a CADC counselor.

Updated 11/2/2011
• Assist with coordination of services with other agencies to meet client needs as directed.
• Participate as a member of the ITRS Treatment Team.
• Advise supervisor of any potential conflicts of interest regarding clients (personal or business relationship).
• Maintain ethical boundaries.
• Provide back up and support to co-workers.
• Promote and contribute to positive, professional working relationships with co-workers, clients and other agencies.
• Understand and support the department mission, vision and values.
• Maintain punctual and regular work attendance.
• Comply with the department and county policies, procedures and regulations.
• Other duties as assigned by your supervisor.

**CRIMINAL HISTORY CHECK REQUIRED**

As of April 15, 2011, practicum sites that use the Department of Human Services Background Check Unit will now conduct a weighing test and fitness determination when an individual has been identified as the perpetrator of abuse in certain cases of sexual abuse, physical abuse or financial exploitation. The Background Check Unit will specifically consider the most serious cases of abuse reported and substantiated from January 1, 2010, forward.