Juliette’s House
Family Support Team
1075 SW Cedarwood Ave.
McMinnville, OR  97128

Contacts: Katie Joseph
   Email: katie@julietteshouse.com
Kathleen Coleman
   Email: kathleen@julietteshouse.com
   Phone: 503.687.1315

SERVICES PROVIDED:

Students have the opportunity to work with Family Support Coordinator, Physicians, Nurse Practitioners, Interviewers and Children and Families to provide the best services during and after a child abuse assessment.

DUTIES MAY INCLUDE:

- Provide emotional support to the child(ren) and parent/guardian(s) at the time of assessment.
- Assist with completion of intake forms and compensation claims.
- Provide information and referrals to services that offer advocacy, treatment and child abuse and parenting skills education.
- Provide follow-up support and encouragement.
- Manage a caseload of children and families.
- Complete all related documentation.
- Attend court hearings to support children and their families.
- Collect statistics and compile resource data.
- Engage in a mentoring relationship with one or more children.
- Other duties as assigned.

QUALIFICATIONS:

- Must posses a high level of maturity and reliability which is essential due to stressful work.
- Ability to respond with empathy and honesty.
- Ability to respond appropriately in highly emotional situations.
- Some prior experience relating to children, i.e., baby-sitting, parenting, volunteering, education.
- Must possess or be willing to learn solid, appropriate relational and listening skills as well as solid oral and written communication skills.
- Must be able to conduct themselves in a professional and ethical manner at all times.
- Must strive to maintain positive and productive working relationships with other agency professionals, Juliette’s House staff and clients.
- Must be willing and able to abide by the laws, policies and procedures that govern Juliette’s House and work under the directive of the Volunteer Coordinator.
- Must be at least 18 years of age and must have the ability to maintain confidentiality as well as appropriate personal and professional boundaries.

Updated 2/26/2014
• No criminal history of offenses or current drug and alcohol problems which would cause question of the ability to work with families and children.
• Must commit to a minimum number of hours per week and minimum months per year.
• Valid driver’s license and auto insurance.

CRIMINAL HISTORY CHECK MAY BE REQUIRED

As of April 15, 2011, practicum sites that use the Department of Human Services Background Check Unit will now conduct a weighing test and fitness determination when an individual has been identified as the perpetrator of abuse in certain cases of sexual abuse, physical abuse or financial exploitation. The Background Check Unit will specifically consider the most serious cases of abuse reported and substantiated from January 1, 2010, forward.

Updated 2/26/2014