The job of caseworkers in this unit is to study, train, re-certify and maintain foster home to meet Marion Counties care needs for children who must be removed from their families of origin.

DUTIES MAY INCLUDE:

- Assisting the caseworker/certifier in assessing the ability of applicants to provide a safe, stable home for children placed in foster care.
- Accompanying the certifier on visits to foster homes, interviewing applicants, writing home studies and completing certification packets.
- Attending branch staffings, assisting certification trainer in providing specialized training to foster parents and applicants, work with retention specialist to provide support and guidance to foster homes providing care for difficult children.

QUALIFICATIONS:

- High level of maturity and reliability essential due to stressful work.
- Effective verbal and written communication skills.
- Ability to give clients constructive feedback and guidance.
- Minimum of 2 full days per week, 3 preferred. Full days best for learning experience.
- Valid driver’s license and good driving record.
- No criminal history of offenses, which would cause question of ability to work with clients, or have a current problem with drugs and alcohol abuse.

EMPLOYMENT:

HSP graduates have been employed by DHS / Child Welfare when openings are available. Now limited to Social Service Assistant. Case Manager positions require a four-year degree.

MUST BE 21 YEARS OLD

DRIVING RECORD WILL BE CHECKED

CRIMINAL HISTORY CHECK REQUIRED

As of April 15, 2011, practicum sites that use the Department of Human Services Background Check Unit will now conduct a weighing test and fitness determination when an individual has been identified as the perpetrator of abuse in certain cases of sexual abuse, physical abuse or financial exploitation. The Background Check Unit will specifically consider the most serious cases of abuse reported and substantiated from January 1, 2010, forward.

Updated 4/7/2014