Introduction:
This term part of our class work will be done online using an online course tool called “Moodle.” You will submit some of your writing for class to the online course and you will also use this tool to take part in online discussions, share information with classmates, explore other Internet sites and many other activities.

Getting Started
To start using the online course you will need to have an email address. Everyone has an email account with Chemeketa, but often ESL students don’t remember their login information. On the first day of class we will try to get login information for everyone. If you are unsuccessful, you can sign up for a free email account from Yahoo. The last page of this handout has information on how to sign up for a free Yahoo account.

To access information about the course, and to get to our online course page you will have to go to the C1 R/W Web page. Here’s how to get there:

1. Open your Web browser (Internet Explorer).
2. In the address bar type: learning.chemeketa.edu/esl
3. Press enter to go to the ESL Web page.
4. Click Tim VanSlyke to go to my page, then C1 Reading and Writing to go to our class home page.
5. Once you’re there, click the link to go to Tim’s online course site. A new window will open.
6. Click the button that says: “Start now by creating a new account!”
7. Fill out the form. Choose a Username and Password that you won’t easily forget. (You can write these down in the “Important information box on page 2 and keep this handout in your notebook so you won’t forget). You need to have a working email account to enter here because you will receive an important message once you complete the registration form.
8. When you’re finished click the button that says, “Create my new account.”
9. An email message will be sent to the email address you entered. You will need to check your email and click the link there. The link will open a screen where you need to enter the following enrollment code: c1rw.
10. Click the “login” button.
11. If all goes well, you should be taken to the online course. If not, ask me for help (in class) or send and email message.
Using the C1 Online Web site:

Now that you have successfully enrolled, you can return any time to the Web site and login using the Username and Password you chose.

Here is a reminder of the steps to get online:

1. Go to the ESL Web site: learning.chemeketa.edu/esl
2. Click the link for Tim VanSlyke
3. Click the link for C1 Reading/Writing
4. Click the link for C1 R/W Online
5. Enter your username and password and click the “login” button.

Once you are in the C1 R/W Online site, you can begin exploring. The first thing you should do is click the link in the upper-left corner that says, “Edit profile.” (We will do this together on the first day of class.)

You have three assignments in week 1. The first is to introduce yourself to the class by writing an introduction in an online forum. A forum is a message board where each of you can send messages that everyone in the class can read. We will be using message boards to have online conversations and to practice both formal and informal writing. To submit your introductions go to week 1 and click the “Introduce yourselves” link.

The second assignment is to submit three definitions to the glossary. I would like you to submit three glossary definitions each week. We will talk about how to do this in class, and I will provide you with some tools to help you. Your dictionary, of course, is the best tool you can use.

Finally, the last assignment is to complete the workbook listening exercises in week 1. You will probably not have time to complete all these assignments in class, so you will need to either work on them from home (if you have a home computer with an Internet connection, or spend an hour or two in one of the campus computer labs, for example, 22/114 or 3/257.

See you online!
Setting up a Free Email Account with Yahoo:

1. Go to my Web site: [http://learning.chemeketa.edu/esl](http://learning.chemeketa.edu/esl) click Tim VanSlyke click C1 Reading/Writing.

2. Click the link to take you to Yahoo and, once there, click the button that says: “Sign Up Now”

3. Fill out the form. Enter your name and choose your Yahoo ID. This will be your email address. You may have to try different words for your ID as someone else may have already chosen that address.

4. Write down your login name and password here:

We will do this together in class, so if you have any trouble please ask me.

Yahoo ID: _____________________
Password: _____________________

My email address is:

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Fill in user name and password.

Items with a red asterisk * are required fields. The other items are optional.

The special code in the box is to keep computer programs from creating fake Yahoo accounts. You have to verify your registration by copying the “code” into the field.